

CHAPTER 7: UNIVERSITY LIBRARIES

The ten libraries of Duke University serve the entire university community. The libraries offer world class collections, exceptional research and teaching support, and leadership in scholarly communication. This overview describes services available to faculty at every Duke library. For more complete information, faculty should contact their home library.

- Research and reference services: Librarians offer general and specialized assistance in the use of electronic and print sources and document retrieval. In addition to working with faculty at library service desks, reference librarians also assist users via telephone, email, chat reference, and IM. Online reference assistance is accessible from each of the home libraries websites.
- Data services: Data services are available, including data purchase/licensing, data management planning, data sharing policies, and data storage. Training is available on many data analysis topics.
- Instruction, in-curricula, and guest lectures: Librarians offer a range of services to faculty and their students, including workshops, creation of course-related Web pages and preparation of subject guides.
- Innovative educational technologies and instructional strategies: Duke Learning Innovation (located in Perkins & Bostock Libraries) helps Duke students learn more and enables more people to learn from Duke. Learning Innovation partners with Duke faculty to support innovation in teaching and learning, builds and supports Duke's learning technology ecosystem, and provides online learning support and opportunities. Find out more about Learning Innovation's work with faculty at <https://learninginnovation.duke.edu/>. In addition, individual schools may offer their own educational technology centers and services.
- Course reserves: Materials for courses can be made available electronically or in print at each of the libraries. Consult your home library for more details.
- Assistance with copyright and other scholarly communication issues: The libraries offer assistance to faculty and students regarding copyright use and ownership of digital and print materials for publication, research and teaching.
- Access to electronic materials: Most electronic journals, books, and databases are available through the libraries' web sites via Duke Net ID.
- Circulation: At most Duke libraries, members of the faculty may borrow books for one year. Renewal policies vary among the libraries. Faculty members may borrow materials from any campus library and return them to that location or any other campus library. Alternatively, faculty may also request that materials be shipped to any library they specify for convenient pick-up. At most campus libraries, research and teaching assistants may check out books on a faculty member's account with the faculty member's written permission. Consult staff at individual libraries to obtain forms and information about policies and procedures.

Print journals, which typically are restricted to library use, are available for overnight checkout to members of the faculty. Consult staff at individual libraries for specific information about journal circulation.

- Materials from libraries beyond Duke: Interlibrary borrowing and document delivery is offered at each campus library and obtains journal articles, books, microforms, dissertations, reports, and other materials not available on campus.

Library Profiles

Divinity School Library

The Divinity School Library serves the university with collections ranging across the entire spectrum of religions of the world. Areas of particular strength include Biblical studies, Christian theology, American

Christianity, Methodism, religious art and architecture, mysticism, and archaeology of the Near East. The library has significant and growing collections in Judaism, Islam, and Buddhism as well.

Materials selection reflects the curricular offerings of the Divinity School and the Department of Religion at both the undergraduate and graduate levels as well as supporting the research programs of the faculty of both divisions and doctoral candidates in the fields of religion and theology. The faculty is welcome to send purchase requests to the library director.

Information about the Divinity School Library, including circulation policies and reference and instructional services, may found on the library's Web site at <https://library.divinity.duke.edu/>.

The Ford Library at the Fuqua School of Business

The Ford Library is a collection of print, electronic and data resources for the Duke community. Primary users of the library include faculty members at the Fuqua School of Business, the department of Economics, and the Sanford School of Public Policy. Faculty members in Sociology, Markets and Management and Engineering also make extensive use of Ford Library resources, as well as faculty members at the Schools of Law and Medicine.

Important subject areas of the collection are accounting, business strategy, consumer behavior, decision analytics, entrepreneurship, economics, finance, global business markets, health sector management, organizational behavior, the social responsibility of business, and supply chain management. Recent acquisitions include key business issues in the curriculum, such as emerging markets, innovation and environmental sustainability.

The Ford Library offers the latest technology in online business information, including 75 databases for business and economic research, which are available to Duke faculty members campus-wide. Subscription databases from major business information producers worldwide, including Bloomberg, Bureau Van Dijk, Euromonitor, Factiva, Factset, Lexis-Nexis, Marketline, Mintel, Standard & Poors and Thomson, contain the world of data and information on companies, industries and topics of interest to faculty members.

In addition to a comprehensive collection electronic journals in business and economics, the Ford Library offers an extensive collection of downloadable business e-books and business audiobooks on OverDrive. The Ford Library also offers curated collections of ebooks on Kindles, including collections of notable business books, as well as classic business titles. The library's extensive collection of print books is housed in a world-class 21,000 sq. ft. facility with 275 reader spaces.

Additional information about the collections and services at the Ford Library may be obtained from the library's web site at <https://library.fuqua.duke.edu/index.php>.

J. Michael Goodson Law Library

The Goodson Law Library serves not only as the primary library for the Law School faculty and students, but as a law library for the entire Duke community. Current Duke University students, faculty, and staff can access the Law Library during all service desk staffing hours. Law librarians are available for legal research consultation, as well as library tours and/or guest lectures on legal research topics.

The Goodson Law Library contains a major research collection of U.S. legal literature. It includes primary law material from federal and state jurisdictions (statutes, regulations, and court opinions), current and historical access to law reviews and other legal periodicals, and treatises on all aspects of law and law's intersection with other disciplines. The library is a selective depository for United States government publications, with concentration on congressional, judicial, and administrative agency materials.

The library also maintains a substantial research collection in foreign, comparative, and international law. The foreign law collection is extensive in coverage, with long-standing concentrations in European law and business law materials, and growing collections in Asian and Latin American law. The international law collection is strong in primary source and treatise material on both private and public international law topics.

The Goodson Law Library offers a large collection of electronic resources, including e-books and e-journals, and more than 85 general and specialized legal research databases available to the University community.

More information about the collections and services at the Goodson Law Library can be found on the library's website at <https://law.duke.edu/lib/>.

Lilly Library

Lilly Library on East Campus houses the university's research collections for the visual arts, art history, philosophy, and theater studies plus Duke's collection of more than 30,000 international and interdisciplinary feature films, documentaries, and experimental and animated productions. Faculty may check out or request videos for a classroom showing, or place videos on reserve for the semester. Faculty can also draw on a large number of streaming video collections available through Lilly.

More information about the collections and services at the Lilly Library can be found on the library's website at <https://library.duke.edu/lilly>.

Medical Center Library & Archives

The Medical Center Library & Archives provides access to biomedical resources for the School of Medicine, School of Nursing, Duke University Health System, the research enterprise, and all of Duke University. The Medical Center Archives collects and preserves the institutional records and history of Duke Health through faculty papers as well as administrative and departmental documents.

The Medical Center Library provides a variety of services to assist faculty and students in using biomedical resources and delivers strong expertise in systematic reviews and evidence-based practice. In addition to traditional reference services, librarians conduct in-depth consultations to assist patrons with searching the literature and using specific databases and information tools. Education services include curriculum-integrated instruction, customized training sessions for departments and schools, and drop in classes on the use of the library.

Located in the Seeley Mudd building on the Duke Health plaza, the Library offers quiet study, collaboration rooms, and 24 hour access for Duke Health ID badge holders.

The Medical Center Library's collections are mostly electronic and all resources are available through the Library's website (<http://mclibrary.duke.edu>). In addition to offering on- and off-campus access to resources, the site provides online research assistance, online tutorials, and detailed information about services.

Music Library

The Music Library, located in the Biddle Music Building on East Campus, has a rapidly expanding collection of music scores, books, journals and music-related media, encompassing more than 120,000 print items and 25,000 sound recordings in various formats. The music collection supports teaching and research in musicology, historical performance practice, and composition. Additional strengths include keyboard music (monographs as well as scores), music and art, and musical instruments. More information about the collections and services at the Music Library can be found on the library's website at <https://library.duke.edu/music>.

Pearse Memorial Library at the Duke Marine Lab

The Pearse Memorial Library is located in Beaufort, North Carolina, at the Duke Marine Laboratory. Its holdings are in marine sciences and policy-related aspects of the marine environment. More information about the collections and services at the Marine Lab Library can be found on the library's website at <https://library.duke.edu/marine>.

Perkins and Bostock Libraries

Perkins Library and Bostock Library form the university's main general library complex, serving the entire Duke community. Extensive collections support the social sciences, humanities, biological and environmental sciences, chemistry, engineering, mathematics, physics, computer science, and astronomy/astrophysics. In addition, there are extensive international and area studies collections from and about East and South Asia, Latin America, Africa, Europe, and the United States as well one of this country's largest collections of Canadiana. Complementing the print collections are electronic resources, including tens of thousands of e-journals, databases, and statistical tools. The library is a depository for United States, North Carolina, and European Community documents.

Perkins Library is also home to the Link, a teaching and learning center with reservable classrooms, seminar rooms, group studies, and informal spaces for individual and collaborative work. The Link also features a full-service IT help desk, where faculty can get assistance or check out a range of technologies for research and instructional use.

The first floor of Bostock Library is an academic service hub known as The Edge: The Ruppert Commons for Research, Technology, and Collaboration. The Edge is designed to meet the growing needs of interdisciplinary, team-based, and data-driven research at Duke. It features a data and visualization lab, a digital studio equipped with

tools and workspaces for digital scholarship, reservable rooms for interdisciplinary project teams, and a workshop room for training and presentations.

More information about the collections and services at the Perkins and Bostock Libraries can be found on the library's website at <https://library.duke.edu/>.

Rubenstein Rare Book & Manuscript Library

The holdings of the David M. Rubenstein Rare Book & Manuscript Library range from ancient papyri to the records of contemporary advertising agencies. The collections support research in a wide variety of disciplines and programs, including African American studies, anthropology, classics, economics, history, literature, political science, religion, sociology, and women's studies. Among the areas of particular strength are the history and culture of the U.S. South, English and American literature, history of economic theory, history of medicine, African American history and culture, British and American Methodism, human rights and social justice, women's history and culture, and the history of modern advertising.

The Duke University Archives – part of the Rubenstein Library – is the official repository for records of the university, collecting, preserving, and administering materials that have continuing administrative or historical value. In cooperation with the Graduate School and other campus units, the University Archives manages DukeSpace, a digital repository for dissertations, master's papers, university records, and other related content.

The Rubenstein Library website is available at <https://library.duke.edu/rubenstein/>.

Borrowing Privileges at Other Libraries

Duke faculty and students also have borrowing privileges at the libraries of North Carolina Central University, North Carolina State University, and the University of North Carolina at Chapel Hill. These reciprocal privileges are a benefit of Duke's membership in the Triangle Research Libraries Network (TRLN), one of the oldest academic library consortia in the United States. The four TRLN library systems have a combined collection of over 20 million volumes, benefitting students and faculty at all four institutions. In addition, Duke is part of a reciprocal borrowing and resource-sharing partnership with over a dozen Ivy Plus institution libraries, allowing faculty to draw on a combined collection of over 70 million books and resources beyond Duke with expedited delivery.