Duke University seeks a visionary and collaborative leader to be the next vice provost for the arts. Reporting to the provost, the vice provost for the arts will implement and further develop the university’s strategy in the performing and visual arts, working closely and collaboratively with the university’s senior leadership, academic departments and programs, professional organizations, and student groups. This is a full-time position.

**Key areas of responsibility**

- **Arts Leadership:** The vice provost will be the senior university officer responsible for the overall direction of the arts, working collaboratively with faculty, administrators, professional staff, and students.

- **Academic Engagement:** The vice provost will serve as a resource across the university to advance academic engagement in the arts in all schools at Duke, advising the provost, deans, faculty and other leaders on curricular strategies and faculty development.

- **Rubenstein Arts Center Oversight:** The vice provost will be responsible for the curation of programs and the operations of the Rubenstein Arts Center, Duke’s interdisciplinary arts facility, and will work with the senior director for venue and production management.

- **Oversight of Arts Organizations:** The Director of Duke Performances (the main performing arts presenter at Duke University) will report to the vice provost. The vice provost will also serve as the university liaison with the Center for Documentary Studies and the American Dance Festival, both affiliated with the university.

- **Development:** The vice provost will work closely with University Development to develop priorities and strategies for fundraising to support the arts. Where appropriate, the vice provost will also help to articulate the importance of the arts as part of broader philanthropic initiatives.

- **Communications:** The vice provost will lead the development of a comprehensive marketing and communications plan and facilitate communication of arts performances, activities, and opportunities to students, faculty, staff, and the broader community.

In addition to the key areas above, the vice provost for the arts will be an advocate and champion for the arts at Duke, working to deepen the integration of the arts into the educational experience.
and extending the impact of the arts at Duke - to Durham, the region, and beyond. Among the vice provost’s tasks will be to:

- Build upon the university’s commitment to and investment in the arts to fully incorporate the arts into the Duke culture and experience.
- Work with the administration in Arts and Sciences to strengthen the role of the arts faculty.
- Collaborate with faculty in Arts and Sciences to enhance the arts curriculum with courses that address the needs of both arts majors as well as students who are not majoring in the arts including interdisciplinary courses.
- Integrate professional artists visiting the area (i.e. through the American Dance Festival), into the arts experience at Duke.
- Create more extracurricular opportunities for students to engage with the arts.
- Further engage the local and regional community in the arts at Duke.
- Enhance Duke’s reputation in the arts and promote the Arts at Duke to students, the university as a whole, faculty recruits, and the community as well as nationally and internationally.

The new vice provost for the arts will be responsible for coordinating the development of a strategic plan that will include the key recommendations from the Arts Planning Group report (April, 2019). This person will help the university achieve its vision for the future of the arts at Duke: The arts at Duke serve as both a vital point of connection amidst the rich diversity of the university community and a creative engine for discovery and the imagining of new worlds of knowledge. Through vibrant arts education and practice, Duke advances intellectual discovery, fosters creative expression and research, and inspires collaboration. Faculty, student and professional artists deepen cultural understanding within the Duke community and illuminate the central role of the arts to student experience and the university’s identity. The university strives to make the arts at Duke inclusive of every member of its community, whether they study in academic programs, engage in student activities, or present or attend professional events and exhibitions.

**Candidate criteria**

The successful candidate will be an accomplished professional or scholar in the arts, with either a PhD, MFA, or other terminal degree, and 10 or more years experience in either an academic or professional arts setting. The ideal candidate will have the demonstrated ability to manage financial and human resources at a complex institution like Duke. In addition to being a preeminent university citizen, the successful candidate should also possess many of the following professional qualifications and personal qualities:
• A deep understanding of the educational and cultural value of making the arts accessible to a diverse community including students, faculty, staff, and the external community;

• An ability to be an effective advocate for the arts and work with administrators, faculty, community leaders, and others to creatively incorporate the arts into the Duke experience;

• Experience or the ability to assess needs, priorities, and resources and make decisions in a fair and transparent manner in order to maintain the trust and respect of the many constituencies engaged in the arts at Duke;

• The ability to serve as a strong advocate for Duke University, the institution’s priorities, and its teaching, research, and service mission;

• The ability to serve as an energetic and conscientious administrator broadly familiar with issues in higher education as they relate to both the undergraduate and graduate student experience;

• Possess professional contacts that can broaden and deepen Duke’s national and international arts engagement as the vice provost will be a convener, inspiring other members of the community to engage with the arts in new and exciting ways.

**Process for submitting an application or nomination**

Individuals who would like to be considered should submit a current CV and letter describing their qualifications, vision, and experience to https://academicjobsonline.org/ajo/jobs/15032. Nominations should be sent to susan.booth@duke.edu and include the individual’s name, title, link to their bio/CV, and a description of why the individual would make an excellent vice provost for the arts at Duke University. All nominations and applications will be held in strict confidence. The committee will begin reviewing applications and nominations on November 15, 2019.

**Duke University and Durham, NC**

Duke University is internationally known as a premier institution of higher learning recognized for its research, teaching, service, and global presence. Duke’s campus includes more than 8,000 acres, of which 7,000 comprise the Duke Forest, and also the Duke Marine Lab in Beaufort, NC. The university is composed of 10 schools: Trinity College of Arts & Sciences, Pratt School of Engineering, Fuqua School of Business, Divinity School, Nicholas School of the Environment, The Graduate School, School of Law, Sanford School of Public Policy, and Schools of Medicine and Nursing. Duke’s student body of approximately 15,900 students includes almost 7,000 undergraduate students and about 8,900 graduate and professional students. The university includes two distinct campuses. West Campus, with Duke Chapel as its focal point, is home to the central administration building, Perkins, Rubenstein and Bostock Libraries, and teaching and research space for several humanities departments, all of the social
sciences, and the biological and natural sciences. The graduate and professional schools are also located on West Campus. Residential quadrangles house most upper-class students, and there are numerous dining, recreational, and social spaces. East Campus houses all first-year undergraduate students as well as teaching and research facilities for the arts, most humanities, and other departments. Between the two campuses, planning is underway for new construction and utilization of the land that had previously housed Central Campus. The Duke University Medical Center is located on the northern edge of West Campus, with the School of Nursing nearby.

Duke University is located in Durham, North Carolina, a dynamic and diverse city of approximately 260,000 that also is home to North Carolina Central University (NCCU). Durham is part of a metropolitan area of about 1.7 million known as the Research Triangle, which also includes Chapel Hill, home of the University of North Carolina at Chapel Hill (UNC-CH), and Raleigh, the state capital and home of North Carolina State University (NCSU). The Triangle is consistently ranked as one of the country’s best places to live, with a moderate climate, a diverse and educated population, and a rich array of cultural, recreational and athletic opportunities. The nationally recognized redevelopment of downtown Durham – with old tobacco warehouses converted to offices, retail, restaurants and residential units – has made the city a magnet for entrepreneurs, artists and innovators from around the world.

Duke University is an Affirmative Action/Equal Opportunity employer committed to providing employment opportunity without regard to an individual’s age, color, disability, gender, gender expression, gender identity, genetic information, national origin, race, religion, sex, sexual orientation, or veteran status.

Duke aspires to create a community built on collaboration, innovation, creativity, and belonging. Our collective success depends on the robust exchange of ideas – an exchange that is best when the rich diversity of our perspectives, backgrounds, and experiences flourishes. To achieve this exchange, it is essential that all members of the community feel secure and welcome, that the contributions of all individuals are respected, and that all voices are heard.

All members of our community have a responsibility to uphold these values.