

## **Duke-DKU Global Fellows Program**

### **Guidelines for the 2018-2019 Fellowship Applications due Monday, December 11, 2017, by 5pm**

The Duke-DKU Global Fellows Program is designed to support Duke post-doctoral scholars and Duke advanced graduate students whose records demonstrate excellence in teaching and an interest in pursuing an academic career. Duke-DKU Global Fellows teach at [Duke Kunshan University](#). Up to five (5) Fellows will be named for 2018-2019.

Fellows will teach two courses over a 5-month stay at DKU. Most courses at DKU are taught in 7-week terms; a few courses are taught over a semester. Contact hours for all classes are the same; in particular, the number of contact hours for a 7-week course is the same as a 14-week course. Fellows may teach courses in 7-week terms or a semester-long term structure, depending on the course configuration and DKU needs. Courses might include sections of common courses, distinct elective courses, lab sections or recitations. Assignment of classes will be determined by Fellow-specific expertise and by DKU teaching needs.

The award carries a \$13,000 stipend (\$17,000 for Fellows who have completed their PhD), coverage of tuition fees at Duke University for a semester, a \$1,500 allowance for costs related to research or course preparation, travel costs to/from China, health insurance, and a housing allowance.

### **Eligibility for the Duke-DKU Global Fellows Program**

- A. Applicants must have recently completed a Duke University doctoral program or be full time students, in good standing, in a Duke University doctoral program and have advanced to doctoral candidate status at the time of application. Students who expect to complete their doctoral degree before the fellowship year begins are also welcome to apply.
- B. Applicants should:
  - a. Have completed between 5 and 7 years of graduate study at Duke at the time of application.
  - b. Be able to participate in the fellowship for at least one semester of the 2018-19 academic year. Conditional on a successful review, Fellows will have the option to be renewed for a second semester.
  - c. Expect to devote themselves full time to their teaching and research in the semester at DKU. Fellows may not undertake other teaching or research opportunities at DKU, Duke or elsewhere during the period of the fellowship.
- C. When applicable, the DKU Global Fellows Program replaces other graduate school stipend and scholarship funding a student may have been scheduled to receive for the fellowship year. Eligibility for other funding cannot be “banked” for use in a subsequent year, though this should not limit a

department's internal funding structure. Fellows who receive offers for other awards should contact the Graduate School to determine whether the two awards may be held concurrently.

### **Selection Process**

- A. Applicants from all disciplines are invited to apply.
- B. Preference will be given to applicants with demonstrated excellence in teaching, a commitment to liberal arts education, and who have completed their dissertation or are close to completing their dissertation.
- C. Fellow selection will be guided by the need, priorities and preferences for particular fields and courses expressed by DKU. The number and type of Fellows needed will vary somewhat from year to year.

### **Application Process**

#### **Application**

The Provost's Office uses *MyResearchProposal* online application software to submit applications. You will be asked to upload the following documents:

- 1) A current curriculum vitae.
- 2) A cover letter outlining your teaching experience and interests; preference (if any) for Fall or Spring semester; long-term career goals.
- 3) Your Duke transcript (a copy of an unofficial transcripts issued to the student is acceptable).
- 4) A teaching statement, describing teaching goals, strategies, and/or philosophy.
- 5) A one-page summary of (a) all quantitative evaluation data for courses taught or TA'd and (b) the two most prominent positive and negative themes from the qualitative data.
- 6) A one page outline of your dissertation, including completion status and timeline.
- 7) A letter of support from your Ph.D. advisor or postdoc supervisor describing your dissertation status and progress, and your fit with this fellowship program.
- 8) At least one faculty letter of recommendation assessing your teaching skills and scholarly promise.

#### **Instructions:**

- To apply visit <http://bit.ly/myresearchproposal>, click on "Create New User" (or log in if you already have an account).
- A step-by-step user's guide for applying via the *MyResearchProposal* software is available - Please review this [document](#).
- Enter Access Code 'DUKEDKU' then select the **Duke-DKU Global Fellows** opportunity and follow the instructions.
- For any questions concerning *MyResearchProposal* passwords or system issues, please contact Anita Grissom or Kara McKelvey at [myresearchproposal@duke.edu](mailto:myresearchproposal@duke.edu).

#### **Award Notifications**

Applicants will be notified of award decisions by January 31, 2018.

Contact: Jennifer Francis, Vice Provost for Academic Affairs ([jfrancis@duke.edu](mailto:jfrancis@duke.edu))